



APA/UPA Thesis Allowance

A thesis allowance is available to students to assist with the direct costs associated with the production of their thesis.

Allowance Conditions:

The following costs can be claimed:

- binding, printing, printing cartridges, ink cartridges, photocopying, typing, proofreading, editing, stationery, paper costs
- and/or exhibition space rental and/or material costs incurred for production of final exhibition by COFA students

Students cannot claim for purchase of computer equipment, computer software, computer peripherals or postage, taxi or courier costs for thesis submission.

Allowance Deadlines:

Claims must be lodged within 1 year of first submission of the thesis for examination and no more than 2 years after the expiry/termination date of the scholarship.

Students should note that in circumstances beyond a student's control, a waiver of this 1 year time limit may be considered by the Graduate Research School. Supporting documentation must be provided.

Allowance Amount:

The maximum thesis allowance that a student can receive is as follows:

- \$420 for a Masters thesis
- \$840 for a PhD thesis

Allowance Application Procedure:

Original tax receipts (not invoices) with the supplier's must accompany the **APA/UPA Additional Allowance Claim Form** which can be downloaded here:

<http://www.grs.unsw.edu.au/scholarships/AllowanceClaimForm.pdf>

Students should retain copies of all receipts for their own records as required, as original receipts will not be returned.

Allowance Application Lodgment:

Applications should be lodged with the Graduate Research School as follows:

In Person

Graduate Research School Reception

Mon-Fri, 9am – 5pm

Rupert Myers Building (M15)

Kensington Campus

By Mail

Graduate Research School

Rupert Myers Building

The University of New South Wales

Sydney NSW 2052 Australia

If you have any questions please contact the Graduate Research School,
(+61 2) 9385 5500 or scholarships.grs@unsw.edu.au