



APA/UPA Relocation Allowance

A relocation allowance is available to students who move their place of residence to Sydney to commence their higher degree by research.

Allowance Conditions:

The following relocation expenditures, up to the maximum allowance limit, can be claimed:

- Travel expenses to Sydney from within Australia or overseas i.e. full or partial reimbursement of costs for one way economy airfare **or** a per kilometre allowance for one direct trip to Sydney by car for the APA/UPA holder, and their partner/dependants.
- Removal expenses for moving personal items to Sydney.

Students cannot claim for storage, car hire, accommodation, fuel, meal costs or any other travel or moving related costs.

For the purposes of relocation entitlements, a dependant is defined as a person who moves residence with the scholarship holder. A partner who transfers employment to Sydney can be regarded as a dependant; a child continuing to study at the former city and not intending to live in Sydney on a permanent basis with the scholarship holder, is not regarded as a dependant. An eligible child is a natural or adopted child of the student or their spouse, who is less than 18 years of age, or less than 25 years of age and undertaking full-time study.

Allowance Deadlines:

Claims must be made within six (6) months of the commencement of the APA/UPA.

Allowance Amount:

- Up to \$530 for each eligible adult.
- Up to \$265 for each eligible child.
- The maximum total relocation allowance that a student can receive is \$1530

Allowance Application Procedure:

Original tax receipts (not invoices) with the supplier's ABN and substantiating documentation (i.e. if claiming for your partner and/or dependant/s) or evidence of travel if claiming travel by car (i.e. fuel receipts can be used as evidence of travel by car) must accompany the **APA/UPA Additional Allowance Claim Form** which can be downloaded here:

<http://www.grs.unsw.edu.au/scholarships/AllowanceClaimForm.pdf>

Students should retain copies of all receipts for their own records as required, as original receipts will not be returned.

Allowance Application Lodgment:

Applications should be lodged with the Graduate Research School as follows:

In Person

Graduate Research School Reception
Mon-Fri, 9am – 5pm
Rupert Myers Building (M15)
Kensington Campus

By Mail

Graduate Research School
Rupert Myers Building
The University of New South Wales
Sydney NSW 2052 Australia

If you have any questions please contact the Graduate Research School,
(+61 2) 9385 5500 or scholarships.grs@unsw.edu.au

SYDNEY 2052 AUSTRALIA
Email: enquiries.grs@unsw.edu.au
Facsimile: 9385 6238
Telephone: 9385 5500

Ground Floor
Rupert Myers Building
CRICOS Provider No: 00098G
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